



No. B1-2303/1/2024-ADMN/3416

04 September 2024

**INVITATION FOR RESEARCH ASSOCIATE / TEACHING ASSOCIATE**

Indian Institute of Management Shillong invites applications for the position of **Research Associate / Teaching Associate**, as per details given below:

1	<b>Position:</b>	<b>Research Associate / Teaching Associate</b>
	<b>Remuneration:</b>	Rs. 35,000/- to Rs. 45,000/- per month consolidated
	<b>Tenure:</b>	The engagement is purely temporary in nature and valid for a period of 1 (one) year which may be extended at the discretion of the competent authority.
	<b>Qualification:</b>	Master's Degree/Professional qualification in the relevant field with minimum 55% aggregate and some research experience.  Preference will be given to applicants having experience in designing and conducting surveys, coordinating with various organizations, and developing research reports/articles.
	<b>Desirable:</b>	PhD with Good quantitative background with proficiency in conducting survey research, and experiments, and experience in qualitative research in the form of conducting focused groups discussions & interviews would be an added advantage.
	<b>Age Limit:</b>	Preferably below 30 years
	<b>Work description:</b>	<ul style="list-style-type: none"><li>Managing research sources, supervising research teams, conducting research work, analysing data, securing funds and participants, writing reports etc.</li><li>Teaching Assistantship (TA): To support the lead instructor by facilitating learning through leading discussions and review sessions. To handle grading and provide feedback to help students improve and offer administrative and personalized student support to enhance the overall educational experience.</li><li>Any other responsibility assigned by the Institute</li></ul>

**IMPORTANT INSTRUCTIONS**

1	<p>Interested candidates who fulfil the minimum eligibility criteria may apply on the prescribed form downloaded from the Institute website <a href="https://www.iimshillong.ac.in/careers/">https://www.iimshillong.ac.in/careers/</a></p> <p>The duly filled-in <b>PDF form should be e-mailed</b> to <a href="mailto:administration@iimshillong.ac.in">administration@iimshillong.ac.in</a></p> <p><b><u>STEPS TO FILL AND SUBMIT THE ONLINE FORM BY EMAIL:</u></b></p> <ol style="list-style-type: none"><li><a href="#">Click here to Download</a> the PDF Application form in your laptop/desktop.</li><li>Open the PDF form using Adobe Acrobat 9.0 and above</li><li>Fill up the form</li><li><b>Save</b> it in your laptop/desktop. (<b>Please do not Print as PDF to save the document</b>)</li><li>Send this filled-up saved application form as an attachment to <a href="mailto:administration@iimshillong.ac.in">administration@iimshillong.ac.in</a></li></ol>
2	<p><b>Only Applications submitted by email to <a href="mailto:administration@iimshillong.ac.in">administration@iimshillong.ac.in</a> will be considered for further scrutiny.</b></p>

3	Shortlisting of the candidates will be based on the details provided by the candidate in the Online PDF form. Only shortlisted candidate(s) will be communicated by the Institute to submit copies of relevant certificates/documents etc. for further verification.
4	All Correspondence from the Institute to Shortlisted / Selected Candidates shall be sent <b>by Email only</b> to the Email ID provided by the candidate concerned.
5	Mere fulfilment of minimum eligibility criteria is not a claim for shortlisting/selection.
6	Shortlisted candidates may be called to appear for Interview before a Committee constituted for the purpose.
7	No interim correspondence will be entertained from candidates regarding reasons for not being called for Interview and result of the Interviews.
8	Only shortlisted candidates will be communicated. If a candidate has not be communicated, she/he should assume that her/his application has not been shortlisted.
9	Canvassing in any form will lead to disqualification.
10	The Institute reserves the right to reject any/all applications without assigning any reason.
11	The Institute reserves the right to fill or not to fill the position.
12	<b>The Last date for Submission of Application is 27 September 2024</b>
	<b><a href="#">CLICK HERE TO DOWNLOAD PDF APPLICATION FORM</a></b>

**Sd/-  
Chief Administrative Officer  
IIM Shillong**